

**HICKORY GROVE VILLAGE CONDOMINIUM BOARD OF MANAGERS**  
**MONTHLY MEETING MINUTES**

Meeting Date: October 20, 2020      Time: 5:00 pm      120 Blossom Wood Lane

1. **Meeting called to order by:** Darcy Young at 5:05 pm.
2. **Present:** Board Members Gary Frost, Connie Grasso, Jim Guy, Rick Jachimiak, and Darcy Young. Property Manager Mike Harmon was also in attendance.
3. **Guests and Membership Participation:** None.

The Board of Managers asks that concerns be put in writing so they can be reviewed and put on the agenda for the next meeting.

4. **Approval of Board Minutes:** Upon a motion by Rick Jachimiak, seconded by Jim Guy, the minutes for the regular meeting of September 28, 2020, were accepted for filing.
5. **Financial Report:** Upon a motion by Connie Grasso, seconded by Gary Frost, the financial statements for September 2020 were accepted for filing.

Checking account balance as of meeting date: \$1,846.73.

6. **Administrative and Legal:** The following item was discussed.
  - A. The Nomination Application and Annual Meeting Notice was mailed to the Unit Owners on October 13, 2020.

The annual meeting will take place on Tuesday, December 1, 2020, but there will be no in-person gathering of Unit Owners.

Ballots, including votes on the Proposed By-Laws and the election of members to the Board of Manager, will be mailed to Unit Owners on or about November 15, 2020.

**7. Maintenance:**

- A. The winterization of the irrigation system was completed on October 12, 2020.
- B. The weed and feed applications were discussed.
- C. A handyman will soon begin repair work to portions of the fence.
- D. Due to a limited inventory of quality grasses, the shrub replacement in select Utility beds has now been delayed until spring 2021.

**8. Communications:**

- A. 1 Architectural Change Application was recently approved.
- B. Website. The website [www.r716.us/HGV](http://www.r716.us/HGV) now contains Hickory Grove Village documents for the convenience of Unit Owners.

**9. Preliminary Budget:** Upon a motion by Gary Frost, seconded by Darcy Young, the *preliminary* budget for 2021, with a monthly HOA fee of \$198.00, was approved.

**10. Motion for Adjournment by:** Rick Jachimiak, seconded by Jim Guy. The meeting ended at 6:25 pm.

The next meeting of the Board of Managers is scheduled for 5:00 pm on Wednesday, November 18, 2020, at 120 Blossom Wood Lane.

Note; The meeting scheduled for November 18, 2020, was subsequently cancelled.