

# Knights of Columbus *Members and Grand Knight Orientation*

Rick Jachimiak

Christ the King of East Aurora Council #12829

June 29, 2022

1

## Today's Topics

- An Overview of the Knights of Columbus
  - K of C Structure
- Christ the King of East Aurora Council #12829
  - History, people, mission, activities
- Roles and Responsibilities
  - Officers and Directors
  - Grand Knight
  - Appointees & Committees
- Meetings
  - Running a K of C Meeting
  - Agenda Items for Membership Meetings
  - Organizational Meeting July 13

2

## An Overview of the Knights of Columbus

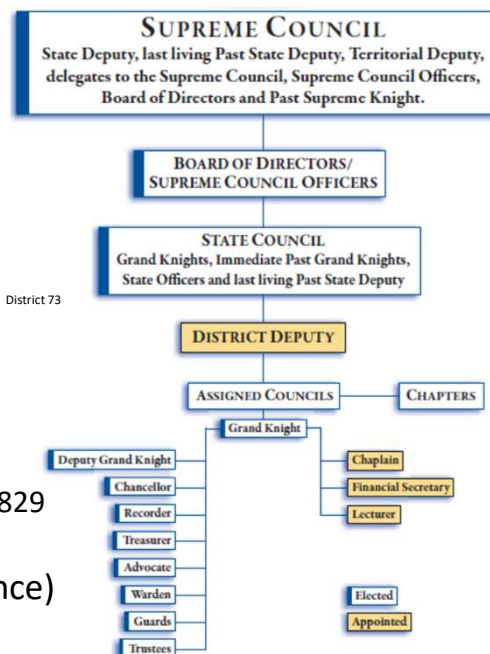
- Founded in 1882
  - in New Haven, CT
  - by Fr. Michael McGivney
- To bring assistance to
  - the sick
  - disabled and
  - members and their families
- Founding principals
  - Charity – Love your neighbor as yourself
  - Unity – Together we can accomplish more than as individuals
  - Fraternity – Serving each other in mercy
  - Patriotism – We stand up for God and country



3

## K of C Structure

- Supreme Knight Patrick E Kelly
- NYS Deputy Deacon Charles Esposito
- District Deputy Ed Hughes (-June '22) District 73
  - Buffalo Council #184
  - Hamburg Council #2220
  - Fr. Baker Council #2243
  - Msgr. Nash Council #2875
  - Bishop Joseph A. Burke Council #5284
  - Christ the King of East Aurora Council #12829
  - St Vincent de Paul Council #17883
- Field Agent Thomas Iwankow (Insurance)



4

# Christ the King of East Aurora Council #12829

Christ the King of East Aurora Council #12829 Grand Knights	
Dec'00-Jun'01	Jim Grubka
Jul'01-Jun'02	Jim Grubka
Jul'02-Jun'03	Donald J Hayes
Jul'03-Jun'04	Donald J Hayes
Jul'04-Jun'05	John Nurt
Jul'05-Jun'06	John Nurt
Jul'06-Jun'07	Ed Culliton
Jul'07-Jun'08	Ed Culliton
Jul'08-Jun'09	Donald J Hayes
Jul'09-Jun'10	Kim George
Jul'10-Jun'11	Kim George
Jul'11-Jun'12	Dick Dombrowski
Jul'12-Jun'13	Dick Dombrowski
Jul'13-Jun'14	Rick Jachimiak
Jul'14-Jun'15	Rick Jachimiak
Jul'15-Jun'16	Donald J Hayes
Jul'16-Jun'17	John Kalinowski
Jul'17-Jun'18	Jim Grubka
Jul'18-Jun'19	John Kalinowski
Jul'19-Jun'20	John Kalinowski
Jul'20-Jun'21	Fred Bansmer
Jul'21-Jun'22	Fred Bansmer

SUMMARY		MEMBERSHIP BY CATEGORY				INCLUDED IN TOTAL		
MEMBER INFORMATION	DATE	ASSOC	INS	INACT	TOTAL	HON	HL	EXM
MEMBERSHIP TOTALS	06/01/22	64	26	3	93	0	19	0

Chartered December 11, 2020

Our (new) mission is to support:

- † The spiritual enhancement of our members
- † Priestly and religious vocations, especially the seminarians of the Diocese of Buffalo
- † The needs of the Immaculate Conception Parish, in consultation with its Pastor
- † The stated intentions of the Supreme Council, the New York State Council, and the Western New York Chapter of the Knights of Columbus

Parish roles:

- ⌘ Guardians of the Immaculate Conception Church Cemetery
- ⌘ Promoters of the Faith.

## Next Year Officers

Officer Positions	Name
Grand Knight	Ausberger, Peter J
Financial Secretary	Jachimiak, Richard D
Deputy Grand Knight	Brach, John A
Chancellor	Corigliano, Joseph F
Recorder	Masie, John G
Treasurer	Zittel, Brian E
Advocate	Dombrowski, Richard S
Warden	Lorenzo, Dennis
Inside Guard	Filk Jr, John W
Outside Guard	Grubka, J Matthew
One Year Trustee	Grubka, James H
Two Year Trustee	Hayes, Donald J
Three Year Trustee	Bansmer, Frederick J
Appointed Officers	Name
Chaplain	UNASSIGNED
Lecturer	Hayes, Donald L

[www.r716.us/K](http://www.r716.us/K)

5

# Christ the King of East Aurora Council #12829

- Fundraisers
  - Spaghetti dinner
  - Pumpkin sale
  - C&B books
  - 50/50 split
  - WNY Lotto Calendars
- Spiritual enrichment
  - Stations of the Cross
  - Nine Lessons and Carols
  - Prayer for Vocations
  - Divine Mercy Chaplet
  - Installation Mass
- Social activities
  - Summer picnic
  - Christmas reception
- Cemetery guardians
  - Clean up
  - Cross
- Bishops Bourse dinner

- K of C Programs
  - Pro-Life activities
    - Ultrasound machines
    - St. Gianna Molla Pregnancy Outreach Center
  - Catholic Citizenship Essay Contest (8<sup>th</sup> Grade)
  - Basketball Free Throw Contest (Ages 9-14)
  - Coats for Kids
  - Wheelchair program
  - Special Olympics
    - Golf hole sponsorship
    - Donations
  - Keep Christ in Christmas
    - KCIC sweatshirts
    - Student poster contest



- Support Seminarians
  - Bishop-Seminarian dinner
  - Ordination gifts
  - Financial support to individual seminarians
- Rosaries for eighth-grade students
- WNY K of C Meat Raffle
- Other donations
  - IC School golf hole sponsorship
  - Foundation for the Catholic Diocese of Buffalo
  - 50<sup>th</sup> Anniversary of Father Bob's Ordination
  - Sister Judy's retirement
  - Fr. John Mack's medical expenses
  - Fish of East Aurora (cow)



6

## Roles of Officers and Directors

- Inside Guard, Outside Guard: check membership cards, allow members to enter
- Warden: maintains property, sets up meeting place
- Advocate: knows the rules
- Treasurer: receives money and pays bills
- Recorder: minutes, correspondence, reads bills
- Chancellor: strengthens members' interest
- Deputy Grand Knight: sits in for Grand Knight
- Financial Secretary: dues, cards, online, IRS 990-N
- Board of Trustees: oversees financial matters, audits
  - 3 Trustees plus Grand Knight
- Grand Knight: appoints, presides, submits, countersigns

Grand Knight	Ausberger, Peter J
Financial Secretary	Jachimiak, Richard D
Deputy Grand Knight	Brach, John A
Chancellor	Corigliano, Joseph F
Recorder	Masie, John G
Treasurer	Zittel, Brian E
Advocate	Dombrowski, Richard S
Warden	Lorenzo, Dennis
Inside Guard	Filk Jr, John W
Outside Guard	Grubka, J Matthew
One Year Trustee	Grubka, James H
Two Year Trustee	Hayes, Donald J
Three Year Trustee	Bansmer, Frederick J

7

## Responsibilities of the Grand Knight

1. **Preside over all council meetings**
2. **Represent the Council**
3. **Submit paperwork** required by Supreme and State Council requests
4. **Countersign** orders for payment and checks
5. Appoint program and membership directors
  - Faith Director
  - Family Director
  - Community Director
  - Life Director
  - Program Director
  - Recruitment Director
  - Lecturer
  - Vocations Chair
  - Public Relations Chair
6. Assign members to committees as needed
  - Membership Committee members (3+?)
7. Attend the WNY Council Meetings (Last Friday, most months)
8. Complete Safe Environment training in the prescribed manner
9. Cooperate with the District Deputy, Field Agent and General Agent, Father Bob, School Principal, and other local service organizations
10. Become familiar with the [kofc.org](http://kofc.org) website, especially Officers Online



8

## Responsibilities of Appointees & Committees

- **Program Director** helps set programs for the year.
  - **Faith Director** runs faith-based Council programs
  - **Family Director** runs family-based Council programs
  - **Community Director** runs community-based Council pr
  - **Life Director** runs life-based Council programs
- **Membership Director** oversees the Recruitment & Retention Committees
  - **Recruitment Committee** schedules and runs recruitment drives (Ministry Fair)
  - **Retention Committee** (DGK, Trustees) keeps members interested & involved
- **Public Relations Chair** promotes council programs to parish & community
- **Vocations Chair** runs RSVP, encourages promotion of vocations

Faith Director  
Family Director  
Community Director  
Life Director

9

## Running a Meeting

- Consider resuming prescribed and traditional practices
  - Wearing the “jewels” (Medals of each office) at meetings
  - Wearing name badges
  - Singing the opening odes and closing odes
  - Energize the 4 Knights of Columbus Programs (& periodic reports by corresponding director)
    - Faith
    - Family
    - Community
    - Life
  - Talks by the Lecturer (since we have no Chaplain)
  - Divine Mercy chaplet before meetings
  - Prayer for vocations at the end of meetings
  - After-meeting socials
- Prepare an agenda prior to each meeting
- Start on time
- Use the Meeting Script



10

## Agenda Items for Membership Meetings

- |                                                                                            |                                              |
|--------------------------------------------------------------------------------------------|----------------------------------------------|
| 1. Call to Order                                                                           | 12. Financial Secretary & Treasurer's Report |
| 2. Warden's Report on Membership Cards                                                     | 13. Reading of Bills and Communications      |
| 3. Opening Prayer                                                                          | 14. Report of Auditors and Trustees          |
| 4. Pledge of Allegiance to the Flag                                                        | 15. Report on Vocations                      |
| 5. Roll Call of Officers                                                                   | 16. Report of Service Program Committees     |
| 6. Sing Opening Ode                                                                        | 17. Report of Standing Committees            |
| 7. Approval of Minutes of Previous Meeting                                                 | 18. Unfinished Business                      |
| 8. Report of Admission Committee and Reading of Applications                               | 19. New Business                             |
| 9. Balloting for Membership (New members, readmissions, reapplications, transfers, if any) | 20. Report of the Fourth Degree              |
| 10. Initiations (if any new members)                                                       | 21. Field Agent's Report                     |
| 11. Grand Knight's Report                                                                  | 22. District Deputy's Report                 |
|                                                                                            | 23. Lecturer's Comments                      |
|                                                                                            | 24. Good of the Order                        |
|                                                                                            | 25. Closing Prayer                           |
|                                                                                            | 26. Sing Closing Ode                         |

11

## Organizational Meeting July 13

- Appointments
  - Program Director, Faith Director, Community Director, Life Director
  - Membership Director
  - Public Relations Chair
  - Vocations Chair (Jim Grubka)
  - Spaghetti Dinner Chair
- Committee assignments
  - Recruitment Committee
  - Retention Committee (John Brach, Fred Bansmer, Don J Hayes, and Jim Grubka)
- Programs for the coming year
- Calendar – meetings and events
- Budget
- Policies
  - Meeting notifications (email)
  - Badges
  - Songs
  - Socials
  - Guidance for donation amounts

12

## Resources

- [www.kofc.org](http://www.kofc.org)
  - Officers Online
    - List of Members
    - List of Officers
  - Safe Environment Program
- [www.r716.us/K](http://www.r716.us/K)
- “Grand Knight’s Guide”
- “Leadership Resources”

13

## Next Steps for the Grand Knight

- Officers Online
  - Log in, browse, print reports
- Safe Environment training using special link
- Introductions
  - Father Bob
  - Business Manager Theresa Woodward
  - School Principal
- Organizational meeting July 13

14